

Raymore Chamber of Commerce  
Board Meeting Minutes  
October 22, 2009

The Raymore Chamber of Commerce Board meeting took place on October 22, 2009 at the meeting room at Allen Bank and Trust Company in Raymore, Missouri. The meeting was called to order at 12:02 PM by President Mike Medsker. Board members present were President Mike Medsker, Vice President Janelle Biernbaum, Treasurer Bryan Mallory, Secretary Robin Noe, Members-at-Large Eric Berlin, Brent Ewert, Jason Matters, and administrative personnel Cherie Turney and Connie Hopkins. Board members were asked to review the secretary and treasurer's reports that were included in the packet placed in front of them. Eric Berlin moved that both the secretary and treasurer's reports be accepted, as written. Janelle Biernbaum seconded the motion. The reports were accepted by unanimous approval.

**Featured Businesses of the Month** – Prestige Home Builders, Inc., Keller Williams Realty, and Dogs Arf Us Pet Salon were chosen.

**Mayor's Food Drive** – Shauna Stephenson has agreed to chair this year's food drive. She was absent due to illness.

**Craft Fair** – is scheduled for November 21<sup>st</sup> at Eagle Glen Elementary School. To date, we have 32 booths that have registered and paid. We usually have 50 booths. Janelle Biernbaum has agreed to attend the next city council meeting to make an announcement about the craft fair.

**New Business** – The Missouri Chamber of Commerce Coalition is soliciting for new members to join their ranks. Fed Ex is offering special discounts to those that do. After discussion, it was decided that joining would be of no advantage to the Raymore Chamber of Commerce.

Mike Medsker brought our attention to a letter from REACH Healthcare Foundation seeking people to accept positions on their board. There was no dialogue from Raymore Board Members on this topic.

President Mike Medsker then brought up the topic of the annual membership directory for discussion. Since it is very costly to produce a paper directory and since we have had many quality issues in the past, it was decided that we would not print a paper directory for 2010 and just ask members to use the directory that is on the Raymore Chamber website. If there are members who do not have a computer, Cherie and Connie can print them one from our website.

Janelle Biernbaum announced that she had attended a meeting with the ABWA, Area Business Womens' Association, which is, in her opinion, a good networking opportunity. She suggested that the Raymore Chamber pay for a membership for Cherie to join on our behalf. It was then suggested, that we pursue an option to reciprocate membership dues with them. Janelle will find out if this is something they would be interested in doing. In the meantime, it was suggested that we do research and find other networking organizations in the area and compare them.

The Raymore Chamber has received a request from the Ray-Pec School District that we provide funding for next year's Cass County Spelling Bee. We will discuss this as a budgetary item at the Board Retreat on December 4, 2009.

A thank you note was received from The American Legion for the donation that the Raymore Chamber made for the Boy's State Scholarship.

Job Descriptions for the administrative positions at the Raymore Chamber office have been updated and completed by a committee chaired by Janelle Biernbaum. It was the committees endeavor to separate duties and align a hierarchy as well as state job descriptions. The job descriptions are included in the packet for each board member to review. President, Mike Medsker, asked that these be put to a vote. Janelle Biernbaum moved that the job descriptions be approved as written and Jason Matters seconded the motion. The vote passed with unanimous approval.

Bryan Mallory suggested that when the Chamber Board is going to be asked to review something like this to be voted on in the future, that it be emailed as an attachment in advance.

The Raymore Chamber Board Retreat has been scheduled for Friday, December 4, 2009 at the Allen Bank meeting room.

Cherie Turney brought to the attention of the Board that one of the computers in the Raymore Chamber office had received some repairs and new monitors had been purchased. With the age of the computer, this expense will be discussed for possible inclusion as a line item in the 2010 budget.

The votes have been counted and there were 20 yes and 2 no votes in regards to raising the Chamber Membership dues for 2010. There were 24 yes votes and 1 no vote to approve the proposed by-law changes.

Compliments were given to Mike Medsker and Jeff Cox for setting up and tearing down the Raymore Chamber booth at the Raymore Summer Festival.

Cherie asked that Janelle Biernbaum get her the phone number again to contact the vendor that does "Casino Nights" for an upcoming Chamber meeting.

There being no further business to be brought before the Board, the meeting was adjourned at 12:50 PM.

Respectfully submitted,

Robin Noe

Secretary