

Raymore Chamber of Commerce  
Board Meeting Minutes  
August 20, 2009

The Executive Board lunch meeting for the Raymore Chamber of Commerce was held on August 20, 2009 at Allen Bank and Trust Company's Community Room in Raymore. Board members present were President Mike Medsker, Vice President Janelle Biernbaum, Past President Shauna Stephenson, Treasurer Bryan Mallory, Members at Large Dr. Jeff Kyle, Brent Ewert, Jason Matters, Dr. Drew Rohde, Eric Berlin, Gene Thompson and staff members Cherie Turney and Connie Hopkins. Not attending the meeting was Secretary Robin Noe.

President Medsker called the meeting to order at 12:05 PM. He asked that the Board review the Secretary's and Treasurer's Reports that were included in each Board members packet. Dr. Jeff Kyle moved to approve the reports as presented; Bryan Mallory seconded the motion, which was passed unanimously by the Board.

**Featured Businesses of the Month** selected were: Allen Bank & Trust-however declined by Bryan Mallory, and replaced by Creekmoor-Carl Dietz, Flag Star Lending-however declined by Mike Medsker and replaced by KC Gunita and PAHS-Pet and Home Sitting.

**Committee Updates:**

**Membership** – We currently have 171 new and or renewed members. New members since our last Board meeting include Rossini Management, Raymore Medical Imaging, Kimberly Miceli, LMT, and Bel-Ray Nutri-Shake.

**Fireworks Tent**-Cherie Turney, Office Manger, reported that the partnership and sponsor of the Fireworks Tent project with the Ray-Pec Cheerleading squad netted the Chamber \$948.97, which will go into the Chamber's general operating fund.

**Golf Tournament** –Bryan Mallory, Co-Chair for the event gave an update to the Board on the event, which will be held on Monday, August 24, 2009 at Creekmoor Golf Club. To date we have 32 teams and 129 golfers registered. Bryan reported that we are just shy of last year's gross revenue for the event by approximately \$2500. All Board members were encouraged to help with set up and the event, which will begin around 9 AM.

**Craft Fair**-Cherie Turney gave the Board a brief update on the upcoming Craft Fair, which is scheduled for Saturday Nov. 21<sup>st</sup> at Eagle Glen Intermediate School. The event is from 9 am to 4 pm. The Chamber is currently receiving booth rental fees, and information regarding the event is in the community calendar section of the local newspapers. Proceeds from the Craft Fair are used for the City of Raymore's Mayor's Food Drive held annually in December of each year.

**New Business:**

President Medsker discussed with the Board the 2010 Board of Directors Nominating Committee. Janelle Biernbaum, VP agreed to chair the committee. Others serving on the committee will include Mike Medsker and Shauna Stephenson. They will meet prior to the next scheduled Board meeting to determine a slate of officers and members at large for the 2010 year. Cherie mentioned that there have been some members interested in positions on the board, and she will also be at the meeting when scheduled. They will present a slate to the Board on Sept. 17<sup>th</sup> meeting.

The Chamber's Missouri Chamber of Commerce Membership Fee is currently due for renewal. After discussion, Bryan Mallory moved that the Chamber continue its membership. The motion was seconded by Janelle Biernbaum and unanimously passed by the Board.

Mike Medsker discussed with the Board a recent meeting that he and Janelle Biernbaum had conducted with our current employees. The meeting was in regards to establishing policies and procedures for work schedules, time off requests, and time sheet processes. Janelle presented to the Board some polices that she and Mike had prepared in order to establish guidelines for such. After review and some minor changes, Dr. Kyle moved to approve the Employee Policies with Bryan Mallory seconding the motion. The motion passed unanimously with the changes and go in to effect Sept. 1, 2009.

#### **Office Updates:**

88 New Resident Packets for August are being mailed.

The new Membership Directories are in for distribution to the General Membership.

#### **Unfinished Business:**

Cherie discussed how the Chambers new website is up and running. All board members are encouraged to review it.

#### **Upcoming Meetings/Events:**

Aug. 20<sup>th</sup>-Ribbon cutting for the newly renovated Panther Stadium at RPHS at 6 PM

Aug. 21<sup>st</sup>-Research Belton Hospital's 25<sup>th</sup> Anniversary Celebration from 11:30 AM to 1:30 PM

Aug. 22<sup>nd</sup>-Today's Christian Bookstore's One Year Anniversary from 12 -4 pm.

Aug. 24<sup>th</sup>-Chamber Golf Tournament at Creekmoor with registration at 11 am shot gun start at noon.

Aug. 26<sup>th</sup>-UMB Bank at Buffalo Wild Wings After Hours event from 4-6 pm.

Sept. 11<sup>th</sup>-Monthly Morning Coffee hosted by Raymore Medical Group from 7:30-8:30 am.

Set. 17<sup>th</sup>-Sept. Monthly Board Meeting 12 PM at Allen Bank.

Sept. 22<sup>nd</sup>-General Membership Meeting at Community Bank of Raymore 11:30 am networking, Noon meeting.

With no further business, the regular Board Meeting adjourned. At the request of Janelle Biernbaum, the Board entered in executive session to discuss personnel, policies, and procedures. Cherie Turney and Connie Hopkins left at this time.

At 12:50 PM executive session ended.

Respectfully submitted,

Janelle Biernbaum

Vice President